# COUNTY OF SAN MATEO
**Inter-Departmental Correspondence**
Probation Department

**DATE:** 09/28/11
**BOARD MEETING DATE:**
**SPECIAL NOTICE/HEARING:**
**VOTE REQUIRED:**

**TO:** Honorable Board of Supervisors

**FROM:** Stuart J. Forrest, Chief Probation Officer

**SUBJECT:** Community Corrections Partnership (CCP) Interim Funding Request and Planning Process Update

## RECOMMENDATION:
To review the interim realignment planning process and approve the interim funding request that includes an appropriation transfer request (ATR) to fund partial service delivery for AB 109 clients in San Mateo County.

## BACKGROUND:
*Assembly Bill 109*
On April 4, 2011, Governor Brown signed AB 109, Public Safety Realignment, into law. AB 109 and subsequent legislation (AB 116, AB 117 and Abx1 17) is collectively referred to as Realignment. Realignment is scheduled to begin on October 1, 2011.

*The Purpose of Realignment*
The purpose of realignment is to reduce the state prison population to comply with U.S. Supreme Court ruling, reduce prison spending, and reform sentencing laws. Realignment contains five key provisions: (1) it allows certain prisoners to serve their sentence in county jail instead of prison; (2) it provides for counties to adopt alternatives to incarceration; (3) it directs the release of prisoners to local communities for supervision rather than parole; (4) it changes the credits prisoners earn for time served; and (5) it changes the revocation process.

*The Impact of Realignment at the County Level*
Realignment affects all criminal justice agencies at the county level: (1) Probation; (2) the Sheriff; (3) the Court [State level]; (4) the District Attorney; (5) the Private Defender; and (6) local law enforcement agencies. In addition, AB 109 relies on the county health and human services agencies to provide needed services to this newly defined population who will no longer receive services through CDCR.

*Community Corrections Partnership (CCP)*
The Community Corrections Partnership (CCP) was established under SB 678 in 2009. SB 678 legislated the creation and use of evidence-based probation supevision practices for adult clients.A primary objective of the CCP is to develop and implement a community corrections program and is comprised of the following members:

1. Chief Probation Officer (chair)
2. Presiding judge of the superior court (or designee)
3. County supervisor
4. District attorney
5. Private defender
6. Sheriff
7. Chief of police
8. Head of the county department of social services
9. Head of the county department of mental health
10. Head of the county alcohol and substance abuse programs
11. Head of the county office of education
12. A CBO representative with experience in rehabilitation services for criminal offenders
13. Victims' representative

San Mateo County held its first CCP meeting on August 3, 2011.

**DISCUSSION:**

*Interim Agency Flow Charts*
The flow charts serve as a first step in mapping out how various departments will interact and collaborate to deliver services and adhere to new law. The process map also depicts gaps in the overall process that CCP Executive Members will need to address in the early stages of realignment.

In August and Septermber 2011, five CCP member agencies developed process flow charts to reflect department-specific realignment operations: Probation, Health, Human Services, Sheriff's Office and Local Law Enforcement. A workgroup met to review individual flow charts and map the relationships at a higher-level to depict a countywide process chart. At the time, the process mapping project was not applicable to the Court, the District Attorney or the Private Defender. Other major stakeholders involved and impacted by realignment, such as Community-Based Organizations, have been depicted in the county process. However, new or expanded scopes of service required from CBOs will need to be determined from an initial analysis of the client population after the first few months of implentation.

*Interim Budget Plan*
Services will be provided to clients starting October 1, 2011. Departments will use existing budgets to absorb initial costs of client services. Departments have made requests for positions to be added to their current budgets where no staff exist to deliver

services or existing staffing levels preclude adequate and anticipated service delivery needs.

Departments will track operating costs at the client level for units of service provided and will invoice the Probation Department for reimbursement. Probation will analyze the financial and programmatic data from the first few months of implmentation, which will be used to develop a recommended budget for the Local Implementation Plan.

*Next Steps*
The next steps in the interim planning process include the following seven actions. First, a county-level realignment workgroup, including all impacted departments and key stakeholders, will convene for forward collaborative planning. This workgroup will bring together the various planning workgroups formed earlier in 2011. Second, a realignment IT workgroup has been created and will be led by the Probation Department. The group consists of key stakeholders from impacted departments who will define and interpret reporting requirements, and coordinate data gathering among various departments and agencies. Third, Probation and other criminal justice agencies will collect initial client data that can be analyzed and inform planning. Fourth, departments will monitor actual units of service delivered to clients in the first 2 – 3 months of implementation. Fifth, the CCP Facilitator will work with member departments and agencies to identify areas of need that will be included in the final budget request and Local Implementation Plan. Sixth, fiscal analysis of early expenditures will identify a fiscal plan. And, seventh, the CCP may potentially select an outside contractor to create the final Local Implementation Plan for presentation to the CCP Executive Committee.

**FISCAL IMPACT:**
TBD