



County of San Mateo Planning & Building Department
Agricultural Advisory Committee

BJ Burns
Koren Widdel
Jess Brown
Jim Howard

John Vars
Judith Humburg
Lauren Silberman
Louie Figone

Frank McPherson
Robert Marsh
Ron Sturgeon
Summer Burlison

William Cook
Peter Marchi
Natalie Sare

County Office Building
455 County Center, 2nd Floor
Redwood City, California 94063
650/363-1825
Fax: 650/363-4849

Regular Meeting

****BY VIDEOCONFERENCE ONLY****

Date: Monday, September 13, 2021
Time: 7:00 p.m. to 9:00 p.m.
Place: Virtual Meeting due to COVID-19 Shelter in Place Order

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the Half Moon Bay Public Library is no longer open to the public for Agricultural Advisory Committee meetings.

*** PUBLIC PARTICIPATION**

Written Comments:

Members of the public may provide written comments by email to SBurlison@smcgv.org and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda.

The length of the emailed comment should be commensurate with the 5 minutes customarily allowed for verbal comments, which is approximately 300-400 words. To ensure your comment is received and read into the record for the appropriate agenda item, please submit your comments no later than 5:00 p.m. the day before the meeting. The County will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the deadline which are not read into the record will be provided to the Committee after the meeting and become part of the administrative record.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact Summer Burlison, the Planning Liaison, by 10:00 a.m. on the Friday before the meeting at SBurlison@smcgv.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Virtual Meeting/Spoken Comments

Spoke public comments will be accepted during the meeting through Zoom. **Please read the following instructions carefully:**

1. The September 13, 2021 Agricultural Advisory meeting may be accessed through Zoom online at the <https://smcgov.zoom.us/j/91557244203>. The **meeting ID** is: **915 5724 4203**. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). Enter the meeting ID: **915 5724 4203** then press #. (To find your local number: <http://smcgov.zoom.us/u/admSDqceDg>).
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.
3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or *9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

MATERIALS PRESENTED FOR THE MEETING:

Applicants and members of the public are encouraged to submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Committee Secretary. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary.

AGENDAS AND STAFF REPORTS ONLINE:

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below please contact the corresponding Project Planner indicated.

CORRESPONDENCE TO THE COMMITTEE:

Summer Burlison, Interim Agricultural Advisory Committee Liaison
455 County Center, 2nd Floor
Redwood City, CA 94062
Email: SBurlison@smcgov.org

NEXT MEETING:

The next regularly scheduled Agricultural Advisory Committee meeting is on October 11, 2021.

AGENDA
7:00 p.m.

1. **Call to Order**
2. **Member Roll Call**
3. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time.
4. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
5. **Updates from Planning Liaison** regarding AAC Membership and Officer Election.
6. **Consideration of the Action Minutes** for the June 14, 2021 and August 9, 2021 AAC regular meetings.
7. **Committee Discussion and Update** on the current COVID-19 pandemic, potential policies needed to protect local agricultural and water from contamination, how the pandemic may affect local food supply, and access to farm labor and resources available to producers and farm workers.
8. **Committee Discussion** on action steps for market development for San Mateo County's agricultural production and potential.

REGULAR AGENDA

9. **Owner:** Daniel and Natalie Sare
Applicant: Natalie Sare
File Number: PLN 2021-00329
Location: 78 Pilarcitos Creek Road, Half Moon Bay (unincorp)
Assessor's Parcel No.: 056-380-110

Consideration of an Agritourism Event Permit for the upcoming winter holiday tree season, November 20, 2021 – January 3, 2022. The proposed days and hours of operation are as follows: Daily from 9:00 a.m. to 5:00 p.m. The proposed Event elements include Christmas tree sales, a train ride (rubber tires), a hayride, and a prepackaged snack bar (less than 25 sq. ft.) with seasonal Christmas tree related item sales. Parking for the Event will occur alongside the tree farm fields. The addition of a hayride (same route as train ride) is the only change from the previous year's Event operation. Please direct any questions to Project Planner Tiare Pena, at TPena@smcgov.org.

10. **Owner:** Chris Gounalakis
File Number: PLN 2015-00084
Location: 185 Verde Road, San Gregorio
Assessor's Parcel No.: 066-310-080

STAFF UPDATE on the assessment of Williamson Act Compliance for the Arata Pumpkin Farm property located at 185 Verde Road in the unincorporated San Gregorio area of San Mateo County.

11. **Finalize Committee Review of Draft Farm Stand Guidelines.** The Guidelines were previously discussed at the March 8, 2021, April 12, 2021, May 10, 2021, June 14, 2021, July 12, 2021, and August 9, 2021 AAC Meetings.
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12. **Community Development Director's Report**

13. **Adjournment**

Agricultural Advisory Committee meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request a alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the County Representative at least five (5) working days before the meeting at (650) 363-1829, or by fax at (650) 363-4849, or e-mail LRichstone@smcgov.org. Notification in advance of the meeting will enable the Committee to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

ROLL SHEET – September 13, 2021

Agricultural Advisory Committee Attendance 2020-2021

| | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept |
|--|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| VOTING MEMBERS | | | | | | | | | | | | | |
| Judith Humburg Public Member | | X | X | X | X | X | X | | X | X | X | X | |
| BJ Burns Farmer, Chair | | X | X | X | X | X | X | X | X | X | X | X | |
| Natalie Sare Farmer | | X | X | X | X | X | X | | X | | X | X | |
| Louie Figone Farmer | | | | X | X | | X | X | X | X | | X | |
| Vacant Position** Public Member | | X | X | X | X | | X | X | X | X | | | |
| John Vars Farmer, Vice-Chair | | X | X | X | X | | X | | X | X | | X | |
| William Cook Farmer | | X | | X | X | | X | X | X | | | X | |
| Peter Marchi Farmer | | | X | X | X | X | X | X | X | X | X | X | |
| Robert Marsh Farmer | | | | | | | | X | | | X | | |
| Ron Sturgeon Conservationist | | X | X | X | X | X | X | X | X | X | X | X | |
| Lauren Silberman Ag Business | | X | X | X | X | X | X | X | X | X | X | X | |
| Natural Resource Conservation Staff Jim Howard | | | | | | | | | | | | | |
| San Mateo County Agricultural Commissioner Koren Widdel | | X | X | X | X | X | X | X | X | X | X | X | |
| Farm Bureau Executive Director Jess Brown | | X | X | X | X | X | X | X | X | X | X | X | |
| San Mateo County Planning Staff Summer Burlison | | X | X | X | X | X | X | X | X | X | X | X | |
| UC Co-Op Extension Representative Frank McPherson | | | | | X | X | | | | X | | | |

X: Present

Blank Space: Absent or Excused

Grey Color: No Meeting

*** Special Meeting**

**** Position Vacant as of June 2021**